



## Beeches Community Board agenda

Date: Wednesday 30 June 2021

Time: 2.00 pm

Venue: Microsoft Teams Virtual Meeting. Join this meeting by clicking on the following link 5 minutes before the meeting is scheduled to start: <https://bit.ly/35yJa3p>. This meeting will also be recorded and subsequently available to view via the [Buckinghamshire Council website](#).

**Questions from members of the public must be submitted in writing to [beechescb@buckinghamshire.gov.uk](mailto:beechescb@buckinghamshire.gov.uk) two working days before the meeting (5pm on Monday 28<sup>th</sup> June).**

Agenda Item	Page No
<b>1 Chairman's Welcome</b> Welcome from Cllr David Anthony, Chairman of the Beeches Community Board	
<b>2 Apologies</b>	
<b>3 Minutes of previous meeting</b>	<b>3 - 6</b>
<b>4 Declarations of Interest</b>	
<b>5 Introduction to the Beeches Community Board</b> To review the Community Board's achievements for 2020/21 and discuss updated procedures for 2021/22	
<b>6 Service Director Update</b> To receive an update on any Council-wide matters of interest from the Director of Education, Simon James	
<b>7 Update on Action Groups</b> To consider and agree the action groups for 2021/22 and receive the notes of the previous round of sub-group meetings for information <ul style="list-style-type: none"><li>• Notes of the Infrastructure &amp; Highways sub-group -17th March 2021</li><li>• Notes of the Supporting Older &amp; Vulnerable People sub-group –</li></ul>	<b>7 - 16</b>

23<sup>rd</sup> March 2021

- Notes of the Young People sub-group – 18th March 2021

**8 Presentation - Economic Recovery**

**9 Community Matters**

For attendees to ask any questions submitted in advance or to receive questions from those in attendance

**To include an update on the Parking Review of the areas around places of natural beauty and Country Parks**

**10 Funding Update**

**17 - 18**

To note applications which have been considered since the previous meeting

**11 Looking ahead - ideas for themed meetings throughout the year**

**12 Date of next meeting**

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Jack Pearce on 01296 382409, email [jack.pearce@buckinghamshire.gov.uk](mailto:jack.pearce@buckinghamshire.gov.uk).



## Beeches Community Board minutes

Minutes of the meeting of the Beeches Community Board held on Wednesday 17 February 2021 in Microsoft Teams, commencing at 2.00 pm and concluding at 3.40 pm.

### **Committee members present**

D Anthony (Chairman), R Bagge, M Bezzant, , D Dhillon, T Egleton, B Gibbs, P Kelly, D Pepler, G Sandy, P Bunce (Burnham Parish Council), J Carey (Burnham Parish Council), R Home (Farnham Royal Parish Council), C Linton (Burnham Parish Council), M Rolfe (Farnham Royal Parish Council), J Simmonds (Stoke Poges Parish Council Clerk), G Chapman, J Dabrowska, C Owen, P Prince, A Turner and R Williams.

### **Officers in attendance**

Elly Cook (Senior Committee & Governance Services Officer), Simon Garwood (Localism Manager), Pei-Ling Harper (Bucks and Surrey Trading Standards), Debbie Hulme (Community Coordinator, Family Information Service), Jack Pearce (Community Board Coordinator for Beeches) and Aldo Simone (Bucks and Surrey Trading Standards)

### Agenda Item

#### **1 Welcome and Introductions**

The Chairman welcomed the members and guests to the Beeches Community Board meeting.

#### **2 Apologies**

Apologies had been received from Councillor Lin Hazell, Councillor Nick Naylor, Simon James (Service Director for Education, Buckinghamshire Council) and Helen Mee (The Clare Foundation).

#### **3 Declarations of Interest**

There were no declarations of interest.

#### **4 Minutes**

The minutes of the meeting held on 18 November 2020 were agreed as an accurate record.

#### **5 Petition - Burnham Beeches Parking**

The Community Board received a report on the response to a petition which had been received on Burnham Beeches traffic issues. The concern set out in the petition was around pavement and illegal parking in residential roads by visitors to

Burnham Beeches. The petition requested that Buckinghamshire Council take a long-term view of the situation, which had been steadily getting worse as a result of more people moving to the area, and more visitors to Burnham Beeches due to the Covid-19 pandemic.

In recognition of the seriousness of the issue, the Community Board **agreed** to make representations to the Cabinet Member for Logistics stressing its support for the petition and the need for a long term solution to be put in place to tackle the issue as a matter of priority. The Community Board requested that they be consulted on any potential measures which may be introduced.

In response to concerns which had been raised around a lack of social distancing at Burnham Beeches, especially at the cafe, the Community Board **agreed** to liaise with the police about increasing Covid patrols in Burnham Beeches.

## **6 Sub-group Updates**

The sub-group chairs gave their updates to the Community Board.

- Councillor Ralph Bagge gave an update on the Infrastructure & Highways sub-group. The sub-group at its last meeting had considered the Active Travel Strategy which had been produced by Farnham Royal Parish Council. A discussion was held regarding the possibility of producing and adopting an Active Travel Strategy for the whole Beeches Community Board, possibly including other neighbouring Community Boards. Jack Pearce was investigating how the £2.261 million of government funding has been spent in Buckinghamshire on active travel and what proportion of this has been allocated to Beeches. A discussion had also been held around congestion on the A4 Bath Road. It was noted that congestion on local roads and the resulting pollution were having an effect on air quality and it was felt that this should be addressed through an Active Travel Strategy. Maintenance of pathways was raised as an issue, especially as paths were often blocked by vegetation. Parish Councils were looking for support from Buckinghamshire Council when requiring residents to maintain hedges which were encroaching onto pathways. It was agreed by the sub-group that the procedure for Parish Councils when escalating issues with hedge cutting would be circulated.

- Councillor Trevor Egleton gave an update on the Supporting Older & Vulnerable people sub-group. Reference was made to the number of projects underway. The next meeting of the sub-group would involve a discussion on forward planning to help identify areas of interest or specific projects which the Community Board could support and fund going forward. It was noted that more involvement from Taplow, Dorney and Stoke Poges Parish Councils on the sub-group would be welcome.

- Councillor Dev Dhillon gave an update on the Young People sub-group. An update was provided on the work being carried out to set up a Youth Council. A final implementation plan was due to be submitted to the next sub group meeting and schools were to be approached once they had re-opened and have the capacity to participate. It was noted that the options in relation to mental health first aid

training for schools and youth clubs/groups were being explored.

## **7 Community Matters**

The Community Board received a presentation from Pei-Ling Harper and Aldo Simone from Bucks & Surrey Trading Standards to raise awareness on the work being carried out by Trading Standards on the support available to victims of fraud and scams. The Community Board discussed the seriousness of the issue of fraud and scams and the devastating impact it has on victims especially the elderly and vulnerable. The Community Board noted some of the initiatives being carried out by Trading Standards and its community partners to raise awareness in the community in relation to fraud and scams including leaflets and stickers for windows. It was noted that Trading Standards were offering trueCall call blockers free of charge on loan to those who need them. Doorbell cameras were also available for free for victims of door step crime. Requests could be made to Trading Standards via email: [trading.standards@surreycc.gov.uk](mailto:trading.standards@surreycc.gov.uk)

The Community Board noted the following Buckinghamshire Council consultations which were currently underway:

- Help shape the local nature recovery strategy for Buckinghamshire- closes 26 February 2021
- Call for brownfield sites in Buckinghamshire – closes 22 March 2021
- Statement of Community Involvement Consultation – closes 22 March 2021

## **8 Community Board Funding Application - Pen-Pal Project**

The application from the Burnham Resilience CIO for the Pen-Pal Project was approved for funding.

## **9 Community Board Update & Reflections**

The Community Board received a presentation from Jack Pearce, Community Board Co-ordinator, which covered the following areas:

- Achievements of the Community Board including the bringing together of local stakeholders to discuss local issues and identity priority areas of focus.
- Projects which the Community Board have funded. Overall the Community Board had allocated £53,489 on local projects to date.
- What the Community Board was currently working on through the work of the subgroups.
- Challenges the Community Board had faced due to Covid.
- Plans for development of the Community Board going forward including a review of the local priorities, making sub groups more action focused and taking a more proactive approach to funding.

The Community Board were invited to provide feedback on any ideas on the future development of the Community Board. Comments were made on the good progress which the Community Board has made since it was formed. The Community Board thanked all those who had participated in the Community Board since it was established in July 2020. The Community Board also thanked Jack Pearce for all his work in co-ordinating the work of the Community Board.

**10 Budget Update**

A budget update was provided to the Community Board. It was confirmed that the underspend from this year's budget due to Covid would be carried over to next year's budget.

**11 Community Board Action Plan**

The Community Board Action Plan was noted.

In response to a question regarding what the Community Board was expected to do on an annual basis, Simon Garwood (Localism Manager) explained that there was a requirement in the Community Board's Terms of Reference that an Annual Report be produced in April/May time which sets out a self-assessment of success in relation to the aims and objectives for community boards and action plan delivery. The Community Board would be asked to sign this off at its first meeting following the elections in May. There was also mention in the Terms of Reference about holding at least one annual community event to enable residents and community groups to set area priorities and address issues.



## **Beeches Community Board – Infrastructure & Highways Sub-Group**

**Wednesday 17<sup>th</sup> March 2021 at 2pm via MS Teams**

### **Meeting Notes and Actions**

#### **Present:**

Councillor Ralph Bagge – Chairman – Buckinghamshire Council

Councillor George Sandy – Buckinghamshire Council

Councillor Carol Linton – Burnham Parish Council

Councillor Andrew Purdie – Dorney Parish Council

Councillor Roger Home – Farnham Royal Parish Council

Councillor Marilyn Rolfe – Farnham Royal Parish Council

Councillor Roger Worthington – Taplow Parish Council

Jack Pearce – Beeches Community Board Coordinator – Buckinghamshire Council

#### **Apologies:**

Councillor Jill Dax – Dorney Parish Council

Councillor Trevor Egleton – Stoke Poges Parish Council

### **1. Notes and actions from previous meeting**

- Update on government funding for active travel in Buckinghamshire:
  - i. Buckinghamshire Council had been allocated a total of £2.262m of funding for active travel schemes as part of the government's Active Travel fund.
  - ii. £513,943 was allocated in phase 1 in 2020 as part of the government's Emergency Active Travel Fund. This could only be spent on schemes which reallocate carriageway space to walking and cycling, using temporary materials rather than any permanent infrastructure. Various trials and projects were funded through this money, which are set out on the Council's website. These projects were chosen based on a set of criteria by the Strategic Transport team.

- iii. £1,748,000 was allocated in phase 2. The projects that this funding will be used on have not yet been disclosed, but will be published on the Council's website when available.
- Hedge cutting escalation procedure
  - i. The procedure had been circulated with the agenda for the meeting. If there were further concerns these could be escalated with the Community Board Coordinator.

## 2. Update on 2020/21 applications

- A preliminary programme of dates had been received from TfB for works to be carried out in 2021/22 on projects which had been funded by the Community Board. TfB would share these dates with the relevant Parish Councils.

## 3. Update on applications received for 2021/22

- Petition - Burnham Beeches parking issues
  - i. A petition regarding parking issues around Burnham Beeches was presented at the Community Board meeting on 17<sup>th</sup> February. The petition was supported by the Board, and the Chairman had written to the Cabinet Member for Logistics to communicate the Board's views. The Cabinet Member confirmed that plans were being developed to address parking issues across the County in locations that had been affected by an increase in visitors due to Covid-19. This included Burnham Beeches. A public consultation would be required before any measures could be implemented.
- 2021/22 Applications
  - i. Applications had been sent to TfB's design team who were now working to produce Project Initiation Documents (PIDs) which would include cost estimates. It was expected that PIDs would be ready in time for funding decisions to be made at the Community Board meeting in June. This would require a sub-group to be held ahead of that meeting to assess the various applications and make recommendations.

## 4. Beeches Active Travel Strategy

- The sub-group considered the proposed scoping document which had been circulated ahead of the meeting. The document was reviewed and agreed.
- It was suggested that a list of relevant stakeholders should be drawn up to ensure that all interested parties would have an opportunity to input into the strategy. Communication would be important to make sure that local stakeholders were aware that the strategy was being developed and to manage expectations. The sub-group agreed to take strategy forward after the May elections.

## 5. Any Other Business

- Kissing gates on footpaths
  - i. It was noted that new kissing gates would cost in the region of £1,000-£2,000 to install. Installation would require the involvement of the Rights of Way team.

## 6. Actions

- Jack and Ralph to work on the development of the Active Travel Strategy
- Jack to arrange a meeting of the sub-group to discuss 2021/22 funding applications

## 7. Date of next meeting

- To be confirmed

This page is intentionally left blank



## **Beeches Community Board – Supporting Older & Vulnerable People Sub-group**

**Tuesday 23<sup>rd</sup> March 2021 at 6pm via MS Teams**

### **Meeting Notes and Actions**

#### **Present:**

Councillor Trevor Egleton – Chairman – Buckinghamshire Council  
Councillor – Dev Dhillon – Buckinghamshire Council  
Councillor George Sandy – Buckinghamshire Council  
Councillor Paul Rowley – Farnham Royal Parish Council  
Pei-Ling Harper – Bucks & Surrey Trading Standards  
Paula Prince – Burnham Resilience CIO  
Jackie Slater – Burnham Parish Council  
Paula Byas – Burnham Access Group  
George Chapman – Burnham Beeches Rotary Club  
Tony Jones – Burnham Beeches Rotary Club  
Shirley Shaw – Burnham Intergenerational Programme  
Marisa Di Bartolomeo – Burnham Health Promotion Trust  
Tony Jones – Burnham Beeches Rotary Club  
Jacqueline Austin-Lavery – Community Links Officer – Buckinghamshire Council  
Jack Pearce – Beeches Community Board Coordinator – Buckinghamshire Council

#### **Apologies:**

David Alder – Chiltern Neighbourhood Watch Representative  
Councillor Paul Rowley – Farnham Royal Parish Council

### **1. Notes of previous meeting**

- The notes of the previous meeting were agreed.
- The “Stronger Together” initiative was progressing, it was hoped that there would be a wide range of engagement from stakeholders to promote it when ready.

## 2. Main themed discussion – forward planning and ideas for future projects

- A discussion was held around ideas for future projects in the local area which could support older and vulnerable people. Potential projects included the below:
  - i. Movers and Shakers: This project had been run previously and was very popular, especially in Burnham. It was noted that as well as getting older people active and socialising, it was also a good way of imparting information such as advice on scams etc. It was suggested that there may be more halls available to book after the pandemic as many regular activities had stopped. The issue of having volunteers to run the groups was raised; this would need to be overcome in order to get groups back functioning. There was potential to link movers and shakers in with other events such as coffee mornings which could encourage a wider range of people to socialise. There was a possibility that the Community Board could provide funding towards hall hire and transport initially to get groups back up and running, those groups could then become self-sufficient with time once they had been re-established.
  - ii. Intergenerational Projects: LaST (Learning and Sharing Together) had been launched successfully during Intergenerational Week with online Q&A sessions and a new website (<https://learningandsharingtogether.org.uk/>) . There was an opportunity to form new partnerships between primary schools and groups of older people, using the resources that LaST had produced. The cost would be relatively small to purchase the resources and set up projects in local schools. This would be something that the Community Board could provide funding towards, and there was an ambition amongst the sub-group to establish multiple projects across the Board area. Burnham Beeches Rotary Club had already approached schools in Farnham Common, and it was hoped that a network of participating schools could be established locally.
  - iii. Menu of Community Initiatives: The document was discussed and would be brought back to a future meeting. It was noted that the Community Engagement team could help to support the establishment of projects locally.
  - iv. Men's Shed: Burnham Men's shed was looking to re-establish itself after the pandemic and may be looking for funding to restart. The shed itself was located at Burnham Bowls Club; there was a possibility of using ground behind the shed for a community growing initiative which could contribute food to Burnham Care & Share food bank. The group agreed that re-establishing the Men's Shed in Burnham was a project that should be supported, as well as looking to establish sheds in other parts of the Board area.
  - v. Physical Activities: It was noted that physical activity initiatives for older people such as walking football had been set up in some areas

and this was something that could be replicated in Beeches. There was a possibility of linking with Wycombe Wanderers or LEAP (Buckinghamshire Active Partnership) to set up walking football projects in the area.

### **3. AOB**

- A discussion took place regarding the remit of the sub-group. Members in attendance wished for the group to continue with a focus on supporting older and vulnerable people going forward, although it was advised that the make-up of the sub-groups could change after the May elections.

### **4. Date of next meeting**

- TBC: June/July 2021

This page is intentionally left blank



## **Beeches Community Board – Young People Sub-group**

**Thursday 18<sup>th</sup> March 2021 at 6pm via MS Teams**

### **Meeting Notes and Actions**

#### **Present:**

Councillor Dev Dhillon – Chairman – Buckinghamshire Council

Councillor Barbara Gibbs – Buckinghamshire Council

Councillor George Sandy – Buckinghamshire Council

Councillor John Carey – Burnham Parish Council

Councillor Marilyn Rolfe – Farnham Royal Parish Council

Paula Prince – Burnham Resilience Group

Colin Gash – Burnham Beeches Rotary Club

Jo Brennan – Bucks Mind

Jack Pearce – Beeches Community Board Coordinator – Buckinghamshire Council

#### **Apologies:**

Stuart Parker – Community Youth Development Manager, Family Support Service – Buckinghamshire Council

Debbie Hulme – Community Coordinator, Family Support Service – Buckinghamshire Council

Rebecca Williams – Action4Youth

#### **1. Notes of last meeting**

- The notes of the previous meeting were agreed.

#### **2. Mental Health First Aid/Awareness Training**

- Jo Brennan gave a presentation on the youth mental health first aid training courses that were available from Bucks Mind.
- The ambition was to offer this training to one member of staff in each school in the Board area. Discussions were ongoing about how the cost would be shared between the Community Boards that were involved.
- Following the discussion, the sub-group agreed in principle to support the ambition to offer mental health first aid training to school staff, funded

through the Community Board. A full report with costings would need to be brought to the Board before a final decision could be made.

### **3. Youth Council setup**

- An updated scoping document had been sent out with the agenda, setting out the next steps for establishing the Youth Council. It was agreed that schools would be contacted in the summer term to gauge their interest in being part of the council.
- The ambition would be for the Council to begin in September 2021 during the new academic year.
- It was suggested that other schools outside Bucks might be approached as young people from the local area attended a range of schools in other areas.
- It was acknowledged that schools were under pressure due to Covid so the process of setting up the Youth Council would need to be as simple as possible for them.

### **4. Discussion – Potential Youth projects**

- Action4Youth – deferred to a future meeting.
- Farnham Park Playing Fields equipment – It was noted that plans were being considered to make improvements to Farnham Park. It was agreed that the details of the resident who raised the issue would be passed on to Marilyn Rolfe to take back to Farnham Royal Parish Council.
- Community Initiatives Menu – the document was circulated in advance of the meeting for information.
- Pen Pal Project – the Pen Pal intergenerational project which had been funded by the Community Board in Burnham had started well and had been well received.

### **5. Actions and next steps**

- Jack to liaise with Dev on writing to local schools regarding the set-up of the Youth Council.
- Jack to work with other Community Board Coordinators on the youth mental health first aid training project and report back to the sub-group.

### **6. Date of next meeting**

- Date TBC: June/July 2021



## Community Boards

### Funding summary report Beeches Community Board 30<sup>th</sup> June 2021

This paper provides a summary of the funding applications received, considered and approved since the last Community Board meeting on 17<sup>th</sup> February 2021

#### Community Board Budget Overview

The table below details the current budget position for the Beeches Community Board.

Community Board Fund 21/22	Spend to date (21.06.21)	Allocated to date	Remaining budget as of 21.06.21
£277,490	£1,100	£1,100	£276,390

#### Funding Applications Status Summary

Funding applications that have been received by the Beeches Community Board and their current status are detailed in the table.

Organisation	Funding applications received between 17 <sup>th</sup> February and 30 <sup>th</sup> June			
	Project title and description	Amount of funding requested from Community Board	Amount of contributory funding	Community Board funding recommendation
The Well @ Lent Rise	Wake-Up-Wednesday	£1,100	n/a	Approved
Buckinghamshire Culture	Buckinghamshire Open Weekend	£2,000	£500	Awaiting decision
Lighthouse Burnham	Lighthouse Burnham	£2,500	£2670	Not approved – did not meet funding criteria

This page is intentionally left blank